

LEE SCHOOL

A community of learners



STUDENT SUCCESS GUIDE



Lee School: A community of learners

Lee School students come to school focused on learning, which is the mission of our school and why we exist. Having a school culture that encourages thinking and effort is central to fulfilling our mission of learning and doing our best every day.

Lee students should be fully engaged in learning, working together to make each other smarter.

We all need to work together to eliminate negative or hurtful language at our school so that everyone can be the best learner they can be. Students should not have to worry about others tearing them down, but instead, we should come to school ready to encourage and help one another as a community.



Lee School
Students ROAR

Respect
Others
Act
Responsibly



Lee School
Respect Pledge

Today I will be responsible for
my learning and actions.

I will listen.

I will follow directions.

I will be honest.

I will respect the rights of others
to learn and be successful.

I can learn.

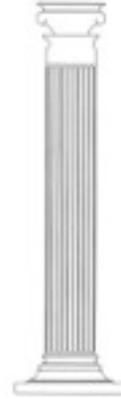
I will learn.

You see, I know it's all up to me.

Lee School Mission



At Lee School, we are planning pathways to achieve success.



Safe Seat Guidelines:

Do...

1. Come in quietly
2. Sit down in the safe seat
3. Fill out your think sheet

Don't...

1. Ask when you can leave
2. Take a nap

It's never okay to be disruptive.



Lee School Rules & Life Goals

Two School Rules:

-  It's never okay to be hurtful.
-  It's never okay to be disruptive.

Three Life Goals:

-  I can be okay, even when others aren't.
-  I can be angry and not get in trouble.
-  I can do something even if I don't want to, or if it's hard.



4 Big Distractors

There are **4 Big Distractors** to learning that we will work together to eliminate from our school:

-  **Appearance**
It hurts when people talk about how I look.
-  **Family**
It hurts when people talk about my family.
-  **Potstirring**
It hurts when people spread rumors about me.
-  **Threatening**
It hurts when people threaten to harm me.

When Lee Lions ROAR, we focus on learning and using kind words towards each other.

We celebrate each other's successes!

Problem Solving Plan

If someone is distracting you from learning, follow this **problem solving plan**:

Step 1: Ignore the behavior.

Even when someone else is distracting, we can use the **ignoring skill** to stay focused on learning. Ignoring others takes practice and can be hard to do.

Step 2: Try and solve the problem on your own.

Student says: "Please stop _____."

distracting me
talking to me
whispering my name
trying to make me laugh
turning around
talking about me

Step 3: Get an adult when you need help.

If you have tried your best to ignore and you have politely asked the other person to stop, then it may be time to follow Step 3: Get an adult when you need help.

Apology Protocol

When someone makes a mistake and harms our community, they will apologize for their actions and make things right so that everyone can get back to learning.

Students can use the **apology protocol** to help heal the harm:

Student says: “I am sorry for distracting your learning by _____.”

insulting you and your family
spreading rumors
hurting your feelings
being unsafe
being unkind
not keeping my hands/feet to myself
violating your personal space

“Next time I will _____.”

ignore
use my words to tell you what I need
use kind words
show self control
get help from an adult if I need it
go to the safety zone

Person receiving the apology says: “I accept your apology.”



Arrival at School

When you arrive at school in the morning, you will be greeted by your bus supervisor. He/she will tell you about the breakfast menu and then guide you into the building.

You should walk in a straight line as you get off the bus and proceed into the building. Never get in front of your bus supervisor. Enter the building quietly and follow breakfast procedures.



Arrival at School

When you enter the building, either enter the breakfast line or go directly to your class table.



If you are not eating breakfast, find your class table and stay seated at all times. Once you have chosen to skip breakfast you will not be allowed to get back into the line. Everyone should sit at their assigned number at their breakfast table.

The bell will ring at 8:55. A leader will clap and you will repeat the rhythm. This is the signal to silence your voice. School announcements will be shared and everyone will then stand for the pledge.

After the pledge your teacher will expect you to be ready to go to class. Clean up your table and dump your trash carefully into the bin when it is your turn.

Cafeteria



Respect Others:

- Give others personal space
- Stay in one, straight line and don't cut
- Use inside voices and kind words

Act Responsibly:

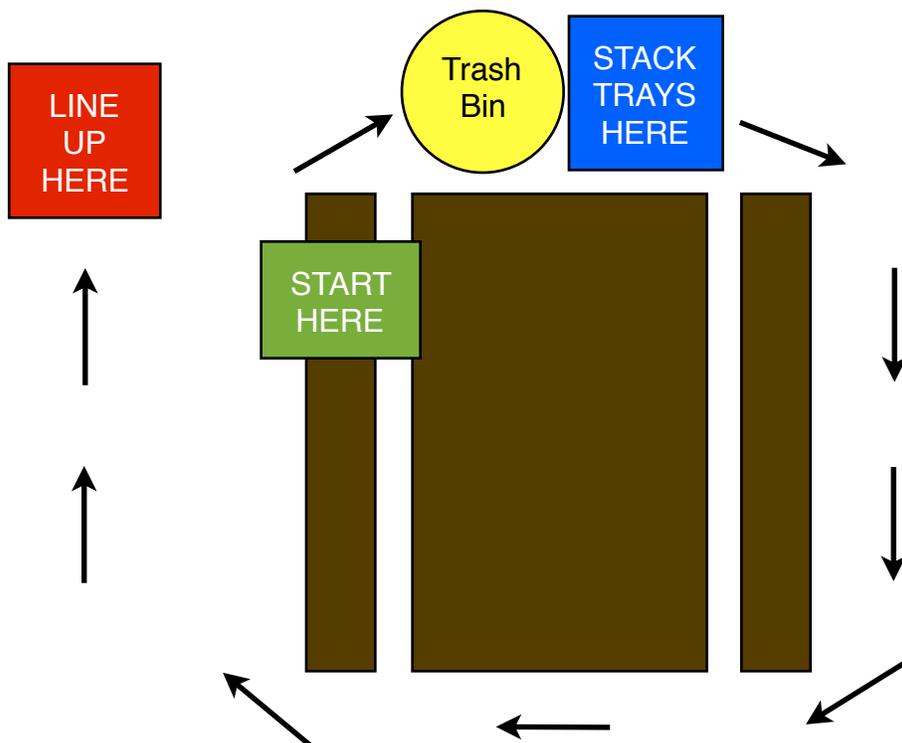
- Stay seated at all times
- Raise your hand for all requests
- Clean up after yourself
- Gently dump tray contents into trash can



Lunch

While in the lunch line, be sure to stay in number order and give each other personal space. Once you have your food, proceed to your class table and sit at your assigned number. During lunch, stay seated and raise your hand for all requests. Use kind words towards each other with an inside voice.

Your assigned lunch supervisor will dismiss you for recess. Clean up your table and dump your trash carefully into the bin. Follow your dismissal line, stay in number order and follow your lunch room supervisor towards the playground doors.



Playground

Recess at Lee School is a great time to take a break from school work and engage in a physical activity or socialize with friends. When at recess, please be sure to respect the grounds and equipment and use it for its intended purpose.

The recess supervisors are there to assist you with any conflicts that occur and to facilitate limited use of the bathroom. Please be kind to them and show respect so that everyone can stay safe and enjoy recess time.

When the bell or whistle blows, line up quickly and quietly in number order on your class recess line. Take time to breathe and calm down so that you are ready to follow your teacher's expectations for learning.

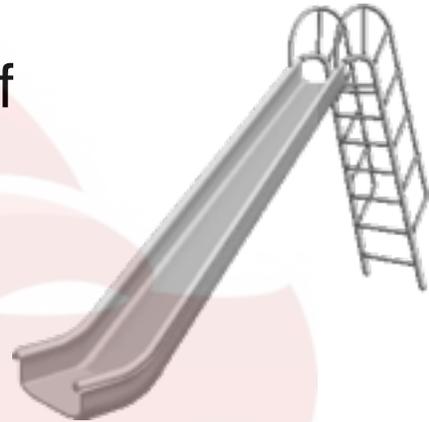
Enter the building quietly, stay in line order, and prepare for an afternoon of learning.



Playground

Respect Others:

- Keep hands and feet to yourself
- No play fighting
- Use kind words
- Share equipment when asked



Act Responsibly:

- Line up quickly and quietly in number order when the whistle blows
- Get a pass from the supervisor if you need to re-enter the building
- Use equipment as directed



Problem Solving Plan - Playground

If someone is harming you on the playground, follow this **problem solving plan**:

Step 1: Ignore the behavior.

Even when someone else is bothering you or being unkind, we can use the **ignoring skill** to stay under control. Ignoring others takes practice and can be hard to do.

Step 2: Try and solve the problem on your own.

Student says: "Please stop _____."

following me
talking to me
chasing me
talking about me
pushing me

Step 3: Get an adult when you need help.

If you have tried your best to ignore and you have politely asked the other person to stop, then it may be time to follow Step 3: Get an adult when you need help.

Hallways

Lee School is a place of learning, so you need to respect the learning of other classrooms at all times. This is especially important when walking down the hallways. You need to be quiet and in a straight line so that you are not a distraction to others as you pass by. You respect others and act responsibly by looking at, not touching, student work and posters that may be hanging in the hallways.

Hallways

HALLS

Hands by your side

Always on the right

Look forward

Look without touching

Silent passage

Restrooms

Respect Others:

- Be quick and quiet
- Give everyone privacy

Act Responsibly:

- Wash and dry your hands
- Flush toilets
- Turn faucets off
- Throw paper towels in trash cans



Dismissal

Your teacher and your bus supervisors will provide instructions for dismissal. 21st Century, SCOPE, and car riders will follow their dismissal supervisor to the appropriate location. All other students will follow their teacher or supervisor outside to the bus lane. Remember to follow **HALLS** during dismissal.

Once outside, you should stay in line until your bus supervisor dismisses you to your bus. We want to be sure everyone arrives home safe and sound.



Bus



Respect Others:

- Use quiet voices and kind words
- Keep hands and feet to yourself
- Follow any directions given by the driver or monitor

Act Responsibly:

- Sit back to back, bottom to bottom
- Stay seated at all times in your assigned seat
- No food, drink, or gum on the bus
- Keep your seat clean and undamaged

