



## Application for Student Transfer – High School (Grades 9-12) 2019-2020 School Year

Springfield Public School District 186 offers educational attendance center transfers to students who meet certain criteria. ALL TRANSFERS ARE DEPENDANT UPON CLASS SIZE AND CRITERIA PUT FORTH IN DISTRICT 186 BOARD POLICY. This form must be completed and returned to the Director of School Support, Springfield Public Schools, 1900 West Monroe, 62704 or email [ljohnson1@sps186.org](mailto:ljohnson1@sps186.org) by **June 1st, 2019**. APPLICATIONS SUBMITTED AFTER THIS DATE MAY BE APPROVED ONLY IF ADEQUATE STAFF IS ESTABLISHED AND STUDENT SPACE IS AVAILABLE. Parents of students on transfer to a school other than their home school are responsible for transporting their child to/from school. Please complete a separate application form for each student. If a transfer request is granted for 2019-20, please note that the child must register at the school where he or she is transferring. The completion of this form does not guarantee approval of a transfer. **Transfers may be revoked due to poor attendance and/or continued behavior problems ONLY after consultation with the parent; the parent received a letter from the school indicating specific behavior and/or attendance records; interventions/accommodations were appropriately implemented; and the recommendation to revoke the transfer was reviewed by the Director of School Support.** For more information about student transfers, call the School Support Office at 525-7911.

Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Student's Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Student's Age: \_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ (month/date/year)

My Child has an IEP: Yes  No

Student's Sex: Male  Female  Race: \_\_\_\_\_ Grade in 2019-2020: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Mother's Place of Employment: \_\_\_\_\_ Phone: \_\_\_\_\_

Father's Place of Employment: \_\_\_\_\_ Phone: \_\_\_\_\_

I wish to have my child transferred from: \_\_\_\_\_ School to: \_\_\_\_\_ School

Reason(s) for Transfer Request:

NOTE-Citing school programming or a student's status as an athlete or as a prospective athlete shall have no bearing on the determination of whether or not a transfer request is approved. **All IHSA By-laws and policies shall be binding.**

(Please explain) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Students and their parents or guardians requesting a high school transfer (grade 9-12) must read the information found on the back of this form and provide signatures acknowledging consent.**

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## Policy on High School Student Eligibility

Parents/guardians of high school students must read and acknowledge (by signing below) the following information concerning eligibility to participate in extracurricular activities (athletics, music, drama, clubs, etc.). **Students must also sign.**

**A STUDENT MAY LOSE EXTRACURRICULAR ELIGIBILITY UPON TRANSFERRING. PLEASE CAREFULLY NOTE THE FOLLOWING: (All IHSA By-laws and policies shall be binding)**

1. In order to be eligible to participate in extracurricular activities, a student must reside with his/her parents or legal guardians at an address in the attendance boundary of the high school where he/she is enrolled. If a student is granted a transfer outside his/her high school attendance boundary, he/she may become ineligible to participate in all extracurricular activities for one calendar year (365 days) from the date the transfer is granted. After that period of ineligibility, the student must seek a ruling from the Illinois High School Association (IHSA) in order to have his/her eligibility (re)instated.
2. An ninth grade student enrolling in high school for the first time and who is eligible for a majority-to-minority transfer (M-M), a sibling transfer or if the student has attended one school for his/her entire high school career and whose parents/guardians move out of the school's attendance boundaries, but within district boundaries, during the summer prior to the student's senior (12<sup>th</sup> grade) year will be immediately eligible to participate, as long as the transfer is granted on or before the first day of the school year and the student is in attendance on that day. This eligibility will continue throughout high school as long as the student maintains enrollment in the school to which the transfer was granted. All three conditions are subject to BOE Policy 705.23, District 186 Regulations/Regulations, IHSA By-laws and subject to an official ruling by the IHSA.
3. If a student has been granted a majority to minority transfer and has attended the high school where he/she sought the M-M transfer, he/she will lose eligibility to participate in extracurricular activities for one school year (365 days) if approval is granted for a request to have the majority-minority transfer revoked or rescinded. In addition, the IHSA will provide a ruling concerning eligibility at the time of transfer.
4. A student previously enrolled in a District 186 high school may be granted a majority-to-minority transfer to an attendance center other than the one the student attended last. In this case, however, this student will become ineligible to participate in all extracurricular activities for one calendar year (365 days) from the date the transfer is granted. In addition, the IHSA will provide a ruling concerning eligibility at the time of transfer.
5. A student who was previously granted an M-M transfer and whose parents/guardians move out of the school's attendance boundaries, but within district boundaries, may maintain eligibility at his/her current attendance center subject to IHSA By-Laws and an official eligibility determination by the IHSA.
6. A student who resided within the boundaries of an attendance center but whose parents/guardians move within the boundaries of a different attendance center and the student meets the qualifications for an M-M transfer back to his/her previous attendance center, shall maintain eligibility at the attendance center he/she is seeking the M-M transfer to.
7. If a student-athlete's legal residence is changed due to a court-certified or court-ordered change in custody, or if other substantive issues arise due to a change in the custody of a student-athlete, the student may retain athletic eligibility pending approval on appeal to the Superintendent of Schools and approval by the IHSA.

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Parent signature

Date

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Student signature

Date

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For Office Use Only

Transfer Request: Granted  Denied

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Jason G. Wind, Director of School Support

Date

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