

PROJECT S.C.O.P.E. BEFORE AND AFTER SCHOOL CARE FACT SHEET

What does S.C.O.P.E. stand for?

S.C.O.P.E. is the acronym for Serving Children of Parents Employed.

What is Project SCOPE?

Project SCOPE is a before and after school program for the children of parents who work or are in educational training. The program provides the kind of care, which promotes social, emotional and physical development through supervised activities. SCOPE is a program, which compliments both home and school by providing a secure atmosphere for the children.

Which schools have Project SCOPE?

Project SCOPE is in each of the 21 elementary schools in District 186 and those programs average between between 5 students to 120 students. Students that are registered for SCOPE may only attend the SCOPE program at their school.

Hours of Operation

We are open Monday through Friday. Our program opens at 7AM and closes at 6PM. We are closed on major holidays and when school is cancelled due to inclement weather.

Fees

AM only - \$32.50 per week per child

PM only - \$37.50 per week per child

Both AM and PM - \$70.00 per week per child

Wednesday PM only - \$7.50 per week per child

AM and Wednesday PM only - \$40.00 per week per child

Please note that if your child is not registered for AM and PM both, there will be an additional charge for any Full Days of SCOPE that they attend.

We do not pro-rate any weeks during the school year except for the following:

- If your child begins SCOPE during the week, we will start charges the day they begin.
- If they are absent from SCOPE (Monday-Friday) and you do not have financial assistance, then you will only be expected to pay ½ of your normal weekly fee.

How to Register for Project SCOPE

Once the school year begins, families must register in person at the SCOPE office located at 2120 E. Reservoir Street. Telephone Number: 217-525-3309

You do not need to bring anything with you to the SCOPE office when you register your child. Our office will print off your child's emergency card and will then go through information with you about your child's emergency contacts, medical needs, go over policies and procedures for Project SCOPE, discuss your payment and give you forms to take home and fill out and turn in to the SCOPE Lead at your child's school before they will be allowed to start.

Financial Assistance

Financial assistance is available through Community Connection Point. Applications are available online @ www.cccconnect.org or at their office located at 901 S. Spring Street, Suite B. **There is a portion of the application that Project SCOPE must fill out.** Until families are approved through CCP, they must still pay the weekly SCOPE fee if they decide to go ahead and start the SCOPE program.

Morning Activities

Our morning program includes manipulative projects, books, quiet games, art, or free choice activities. Regular school supervision begins 20 minutes before school starts, when playground supervision comes on duty. At most schools the SCOPE staff assists during the morning breakfast and playground duty.

Afterschool Activities

Our afterschool program includes a transition time, an afternoon snack, outdoor and gym activities, a special activity like art, crafts, science projects or an organized game. There is time set aside for homework and free choice manipulative activities.

Full Days

Project SCOPE is in session 7AM – 6PM on District workshop days, Winter Break, Spring Break and Graham and Southern View Intersession Breaks.

To attend Project SCOPE on a Teacher Institute Day or on a Parent/Teacher Conference Day, families must fill out a Special Enrollment form. This form is available on the District 186 website (www.sps186.org/scope). Please call our office at 217-525-3309 if you need a form mailed to you.

Families that are not registered for Project SCOPE cannot attend during the winter and spring breaks.

If your child attends Graham or Southern View and you need SCOPE services during the Intersession breaks, you must fill out an Intersession Form. This form is given to all Balanced Calendar students 3 weeks before each break. Please call our office at 217-525-3309 if you need a form mailed to you.

Staff

Each school is staffed with a Lead Child Development Associate. The Lead is the person that is in charge of the program for that school. This person has to have at least 60 college hours. The responsibilities of the Leads includes; but is not limited to, talking to parents, taking payments, assigning duties for their staff and communicating with the office or principal. Depending on the number of children enrolled, there will be additional staff.

Volunteers

Many times we have Foster Grandparent volunteers at various schools. The volunteers come in and read to students, teach them a craft, share their hobby or interests with the students, assist at the doors with checking students in or out, and/or providing one on one positive reinforcement. These volunteers are not expected to be in charge of large groups of students nor are they expected to discipline the students. All volunteers must pass a background check.