

## Accessing Lincoln Library's Online Catalog

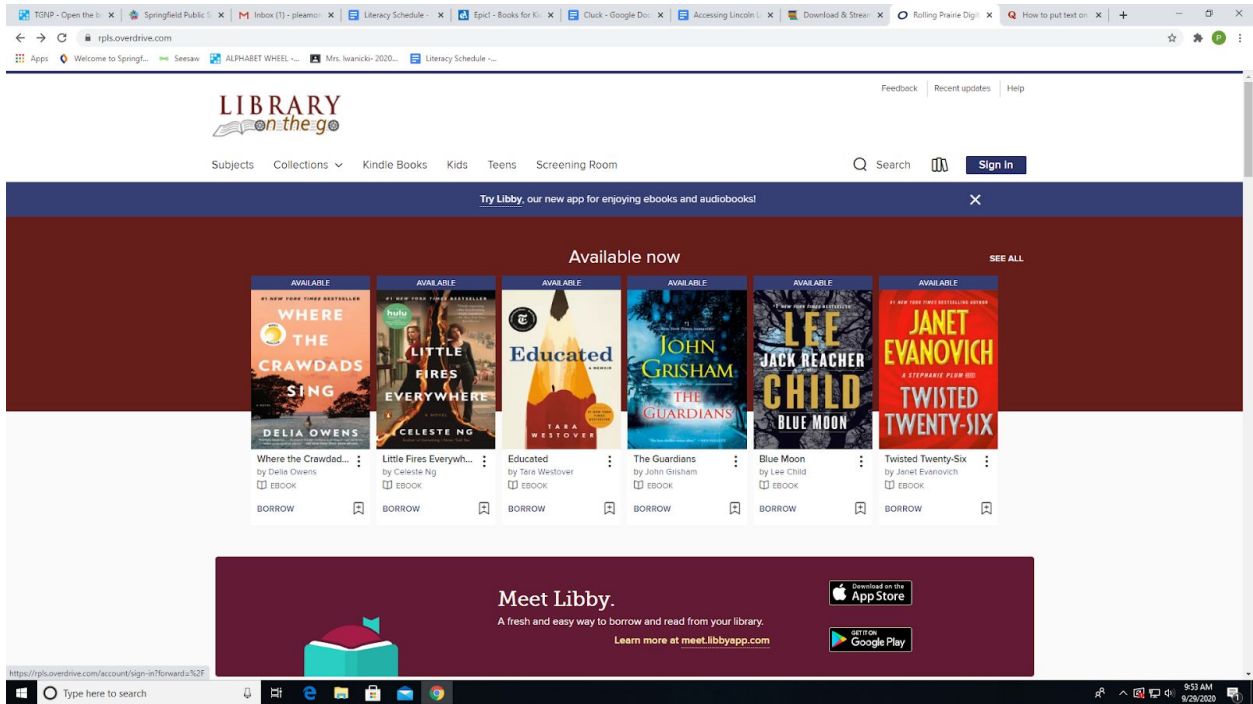
1. Go to [lincolnlibrary.info](http://lincolnlibrary.info)
2. Click on "Download and Stream"

The screenshot shows the Lincoln Library website home page. At the top, there is a navigation bar with links for "Hours & Contact", "FAQ", and "My Account". Below this is a search bar with the text "Catalog Website" and a search button. A main banner for Kanopy features the text "kanopy Enjoy thoughtful entertainment. Stream thousands of films for free!" and a "start watching" button. Below the banner are five icons representing different services: Contact Us, Download & Stream, Research Tools, Reserve a Room, and Sangamon Valley Collection. The bottom of the page shows a Windows taskbar with the time 9:47 AM on 9/29/2020.

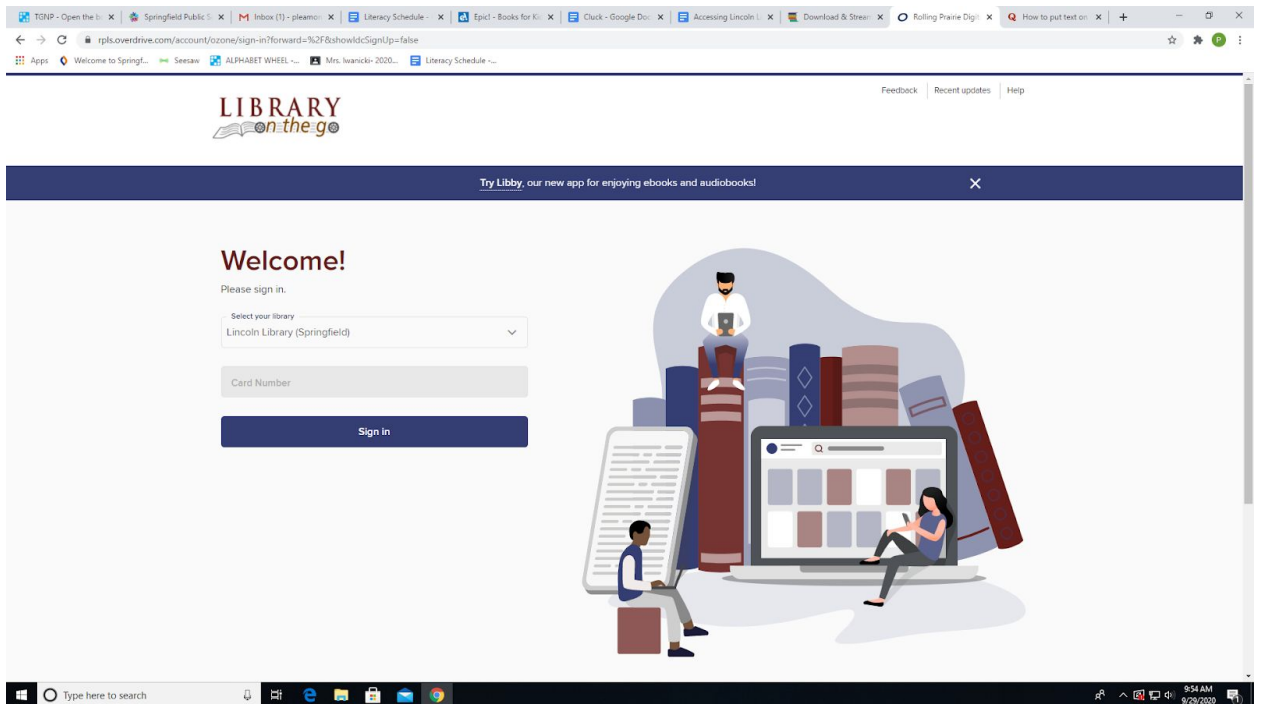
3. Click on "View Overdrive/Libby Kids" or "View Overdrive/Libby Teens"

The screenshot shows the "Download & Stream" page on the Lincoln Library website. A sidebar on the left has a filter menu with "Kids" and "Teens" options and an "Apply" button. The main content area displays six service cards: Hoopla, Kanopy, Overdrive/Libby, Overdrive/Libby Kids, Overdrive/Libby Teens, and RBDigital. Each card includes a logo, a brief description of the service, and buttons for "Learn More" and "View [Service Name]". The Windows taskbar at the bottom shows the time 9:51 AM on 9/29/2020.

#### 4. Click “Sign In”



#### 5. On this page you'll have to scroll down until you come to “Lincoln Library (Springfield).” Here you will also have to input your library card number and pin.



6. Your library card number is 3260000xxxxxxx. You will have to locate your student id number found in your cumulative folder to fill in the Xs. For example, if your student id number is 1234567, then your library card number is 32600001234567.

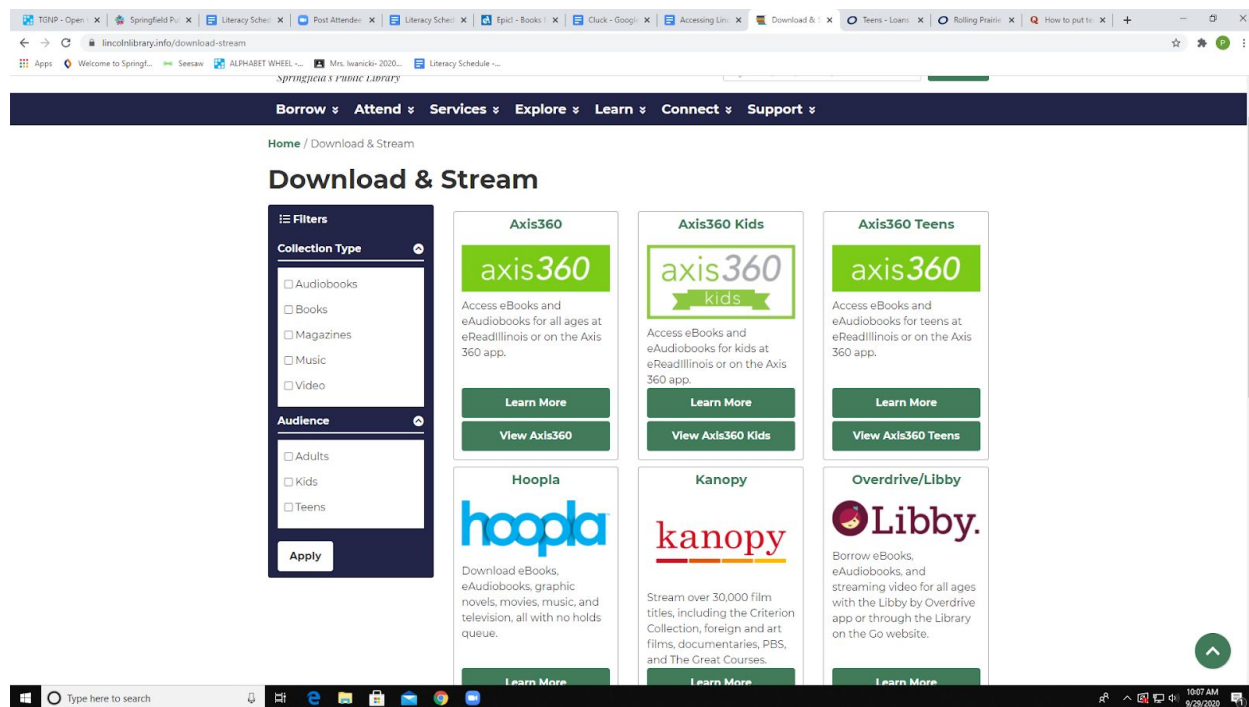
7. Your pin number is your birthday listed as MMDD. That means if you were born on January 9 (just like a certain librarian), then your pin would be 0109. If you were born on November 12, then your pin would be 1112. After an initial log in, you might not always be prompted to give your pin.

8. Then you will automatically go back to the catalog, and you can search away!

9. When you find a book you'd like to borrow, click on it. You have the option of borrowing the book for either 7 or 14 days. After that, the book will automatically be returned. If you finish reading the book sooner, you always have the option to return it sooner. You may check out up to 6 books at a time.

The screenshot shows a web browser window displaying a library catalog page for the book "Bookish and the Beast" by Ashley Poston. The browser's address bar shows the URL: [rpls.overdrive.com/rollingprairie-linc/teens/media/5043062?cid=76084](https://rpls.overdrive.com/rollingprairie-linc/teens/media/5043062?cid=76084). The page header includes "Teens" and navigation options like "Subjects", "Collections", and "Kindle Books". A red banner at the top of the content area says "Try Libby, our new app for enjoying ebooks and audiobooks!". The book's cover is displayed on the left, featuring a girl reading on a ladder and a dog. The title "BOOKISH AND THE BEAST" is prominent. To the right of the cover, the text reads "Bookish and the Beast", "Once Upon a Con Series, Book 3", and "by Ashley Poston". It is an "EBOOK" with a 4-star rating and "1 of 1 copy available". There are buttons for "BORROW" and "READ A SAMPLE". Below the cover, there are options to "ADD TO WISH LIST" and "ADD TO HISTORY". The page also includes sections for "Description", "Details", and "Reviews". The description text reads: "A tale as old as time is made new in Ashley Poston's fresh, geeky retelling of *Beauty and the Beast*. Rosie Thorne is feeling stuck—on her college application essays, in her small town, and on that mysterious General Sord cosplayer she met at ExcelsiCon. Most of all, she's stuck in her grief over her mother's death. Her only solace was her late mother's library of rare *Starfield* novels, but even that disappeared when they sold it to pay off hospital bills. On the other hand, Vance Reigns has been Hollywood royalty for as long as he can remember—with all the privilege and scrutiny that entails. When a tabloid scandal catches up to him, he's forced to hide out somewhere the paparazzi would never expect to find". The right sidebar lists "FORMATS" (Kindle Book, OverDrive Read, EPUB ebook), "SUBJECTS" (ROMANCE, FOLKLORE, HUMOR (FICTION), YOUNG ADULT FICTION), and "LANGUAGES" (English). The Windows taskbar at the bottom shows the time as 10:02 AM on 9/29/2020.

10. If you can't find anything to read on Libby, then you can always view "Axis 360 Kids" or "Axis 360 Teens." The library card will be the same.



11. Click on "Login" and enter your library card when prompted. These books are automatically checked out for 2 weeks, though you can always return a book sooner.

