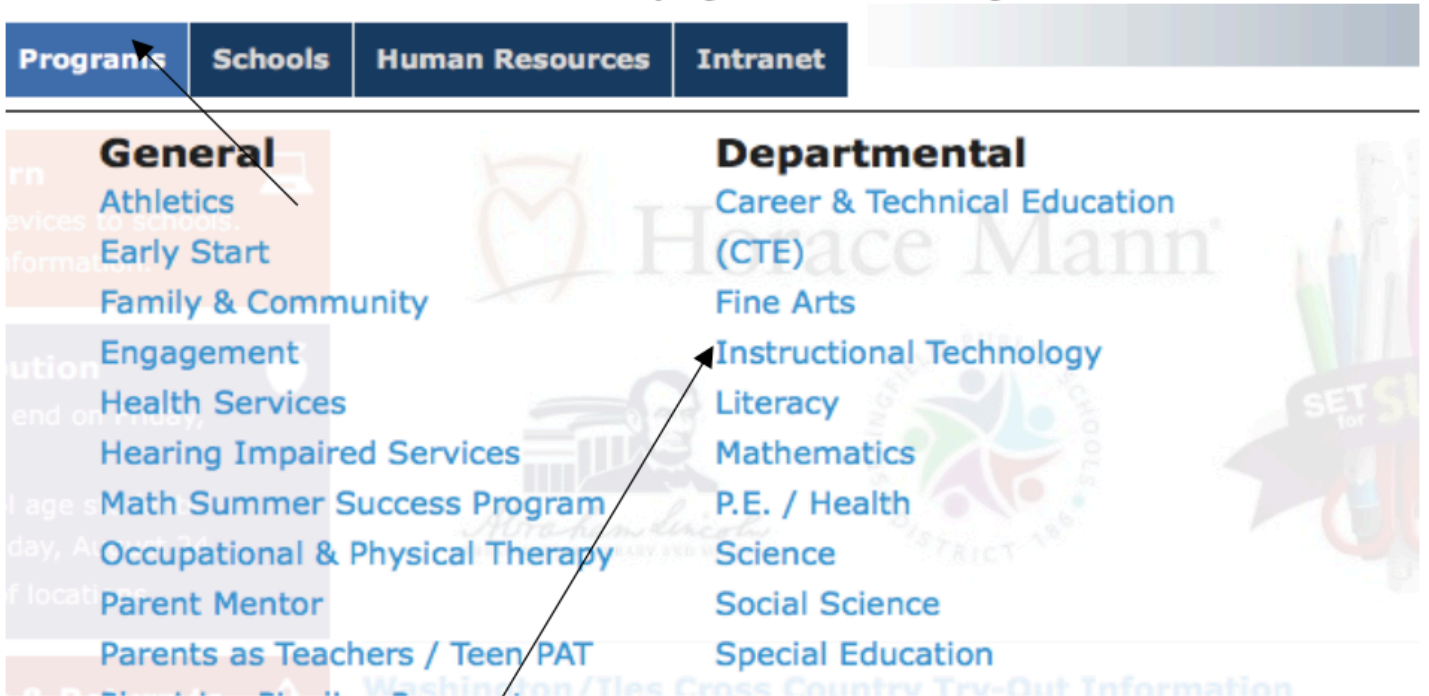


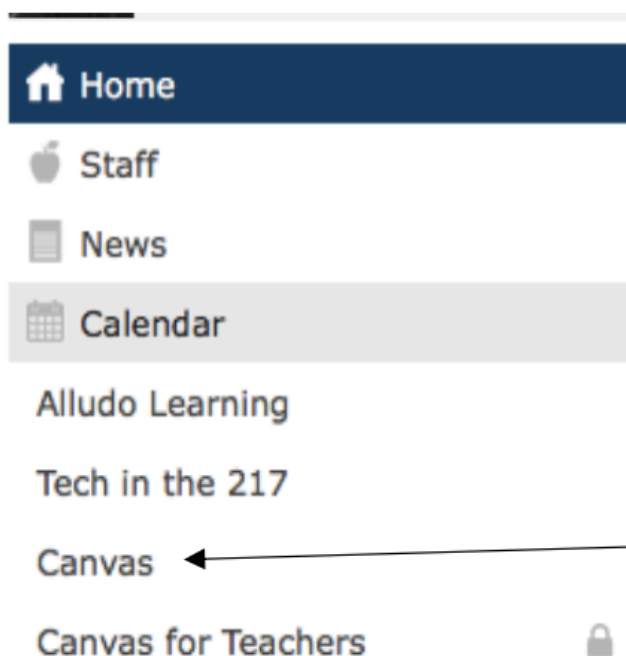
Directions to Accessing and Getting Help on Canvas:

1. From the District 186 homepage, click on Programs



2. After the drop-down screen appears, click Instructional Technology.

3. On the Instructional Technology Page, choose Canvas on the left:



4. After choosing Canvas, the differ user tabs will appear. Choose either Students or Parents, depending on who you are.

Basic Information

Teachers

Students

Parents

5. To access or log into Canvas go to sps186.instructure.com.

Access Canvas Using Your Chrome Browser

1. The link to Canvas is sps186.instructure.com
2. Log in using your District 186 Gmail information (email address and password).
3. Please bookmark the Canvas login website for easy access.

6. FOR PARENTS ONLY!! YOUR ROLE AND ACCESS!

What is an Observers Role in Canvas?

Observers have limited permissions that allow them to see what is going on in a course and a calendar of assignments. Like students, Observers cannot view a course until it is published and the course has started. For assistance with Assignments, Test Dates, Quizzes, or other Canvas course content, please contact your child's teacher.

To learn more about the Observer role refer to: [Canvas Complete Observer Guide](#)

Parent Access

Parents and guardians of SPS 186 students can log into Canvas with a username and password that is set up by the parent/guardian.

[Creating a Canvas Observer Account \(for Parents\)](#)

How will parents access Canvas?

Canvas usernames and passwords must be created by parents/guardians.

[Creating a Canvas Observer Account \(for Parents\)](#)

If you forget your password, please use the linked resource to retrieve your information. Dist. 186 staff does not have access to parentn login information for Canvas accounts.

[Password Recovery](#)

Parents should not use their student's login credentials.