

# Harvard Park Return to Learn Plan

## **Arrival and Morning Drop Off:**

Bus Riders will enter through the North doors and staff will screen before they enter. Car Riders/Walkers will enter through the West doors and staff will screen before they enter. Staff members will go car to car checking temperatures. The nurse will be called out to cars of those with elevated temperatures to verify if the student needs to stay at home. Temperatures will be checked after they exit the vehicles and available staff will escort students showing sickness symptoms to the annex building where a Nurse will be stationed.

## **Building Entry:**

Students will enter through the North and West doors. We will keep the students outside and spaced apart and send in as we have room inside for. We will have social markers placed in the hallway where students will be getting their breakfast and lunch.

## **Health and Temperature Check:**

We will have staff positioned at both points of entry, checking temperatures and asking questions. Students that pass will receive a dot sticker students that fail will be escorted to our Isolation Space via walking outside.

## **Isolation Space:**

Our Isolation Space will be in our annex building on the Art Room side. There is a student bathroom in the room.

## **Breakfast Service:**

We will utilize a grab and go method. Upon entry students will go to the cafeteria grab their food and head to their respective classrooms.

## **Limiting to Visitors to the Building:**

Signs have been strategically placed throughout the building and at our doors. The safety checklist is located at the sign in sheet in the main office.

## **Hallway Traffic:**

Arrows have been strategically placed throughout the halls in high-traffic areas. The middle staircase will be designated as up only and the the North and South Staircase will be for down.

## **Elevator Usage:**

NA

## **Water Fountains:**

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Water bottles will be allowed as long they do not distract from the learning environment. 1 new bottle filling station has been installed with one more said to be.

## **Lunch Service:**

Some classes will need to eat in their rooms and a schedule will be made if needed to make it an equitable request to accommodate students eating in the cafeteria.

## **Recess and Outdoor Time:**

All of our swings have been removed and caution tape has been installed. Balls, jump ropes, chalk, and hula hoops have been made available.

## **Restrooms:**

We will follow a schedule similar to what we have used in the past

## **Nursing and Isolation Spaces:**

The Isolation will be located in the Annex Building in the Art room.

## **Staff Training for Sanitation Protocols:**

We will continue to conduct trainings on safety protocol.

## **Personal Protective Equipment (PPE) Inventory and Requests:**

PPE is housed and inventoried in the main office and issued out on a need basis. Student School masks will be provided and kept at school while they wear their Home masks home.

## **Classroom Spaces:**

Walkthroughs have been made and instructions on how to set up classrooms have been sent and discussed with the teaching staff.

## **Staff Duty Schedules:**

Duty schedules have been modified to meet the needs of additional support in the classrooms. This schedule will be based on needs and will be modified as needed.

## **BIST and BBSS:**

Buddy seats will not be used this year in order to reduce contact with students in other classrooms. Teachers will be able to use Safe Seats in their classrooms.

## **Dismissal:**

Students will remain in their designated areas and dismissed in small groups over the PA system.

## **Classroom Cleaning and Sanitation:**

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Classrooms will be provided sanitation supply needs from the custodial staff.